



REQUEST FOR EXPRESSIONS OF INTEREST (EOI)

DEVELOPMENT OF A FIVE (5) YEAR STRATEGIC PLAN FOR THE MALAWI ENGINEERING INSTITUTION.

1. Malawi Engineering Institution (MEI) was established by Section 3 of the Malawi Engineering Institution Act, 2019, as the sole authority for regulation of engineering and the engineering profession and allied disciplines in Malawi.
2. MEI now invites Expressions of Interest from reputable consultancy firms to develop a Five (5) Year (2023 to 2027) Strategic Plan for the institution. The submissions should include the following information:
 - i) Registration Certificate as a Registered Firm in Malawi;
 - ii) Business Profile (name, physical and postal registered addresses, year of establishment, telephone numbers and contact e-mail address);
 - iii) Registration with Public Procurement and Disposal of Assets (PPDA) Authority;
 - iv) A copy of Tax Registration Certificate and Tax Clearance Certificate for the previous financial year;
 - v) Details of similar assignments performed over the past five (5) years; and
 - vi) Experience and Qualifications of Key Personnel.
3. Interested firms should submit their interest in sealed envelopes clearly marked “Expression of Interest for Development of a Five (5) Year Strategic Plan for the Malawi Engineering Institution” by Friday, 21 October, 2022 before 12 noon to the address below.

The Chairperson

Internal Procurement Committee

Malawi Engineering Institution

1st Floor Capital house, City Centre

P.O. Box 30228

Capital City

LILONGWE 3.

Email: mei@mei.org.mw